Epping Forest
District Council

SCRUTINY PANELS REVIEW TASK AND FINISH PANEL
Tuesday, 25th November, 2014

You are invited to attend the next meeting of **Scrutiny Panels Review Task and Finish Panel**, which will be held at:

Committee Room 1, Civic Offices, High Street, Epping
on **Tuesday, 25th November, 2014**
at **7.00 pm** .

Glen Chipp
Chief Executive

Democratic Services Officer	Stephen Tautz, Governance Directorate email: democraticservices@eppingforestdc.gov.uk Tel: 01992 564180

Members:

Councillors K Angold-Stephens (Chairman), Mrs R Gadsby, Mrs A Grigg, Mrs M Sartin, D Stallan and Mrs J H Whitehouse

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1.   **APOLOGIES FOR ABSENCE**

2.   **SUBSITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

       (Director of Governance) To report the appointment of any substitute members for the meeting.

3.   **DECLARATIONS OF INTEREST**

       (Director of Governance) To declare interests in any items on the agenda.

       In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

       This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the councillor is also a member. Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

4.   NOTES OF PREVIOUS MEETING (Pages 3 - 6)

To agree the notes of the meeting of the Panel held on 20 October 2014.

5.   OVERVIEW & SCRUTINY PANEL REVIEW - FRAMEWORK OPTIONS (Pages 7 - 16)

(Director of Governance) To consider the attached report.

6.   DATE OF NEXT MEETING

(Director of Governance) To note that the next meeting of the Panel will be held at 7.00pm on 20 January 2015.